

## Questions to Ask During a Job Shadow or Career Day Activities

- ★ How did you come to work in this field (or industry or position)?
- ★ What career path did you take to get where you are?
- ★ What are your duties and responsibilities?
- ★ What is a typical day like for you?
- ★ What do you see as the pros and cons of this type of work?
- ★ What are the qualifications and educational requirements for this type of work?
- ★ What factors would make one fail or succeed in this type of work?
- ★ What is your supervisor's job title?
- ★ How many people work in your department? What do they do? What are the opportunities for advancement?
- ★ How will your current position lead to future advancement? What are some things you would need to do to continue to grow in your field?
- ★ What is an entry-level salary range for this field? What is a typical industry salary range for someone at your level?
- ★ What challenges are currently faced by you (or your department or organization)?
- ★ What are the current challenges faced by this industry?
- ★ What do you see as the nature of the job market in this field?
- ★ What potential is there within this field for self-employment, a home-based business, owning my own business, part-time work?
- ★ What kinds of experience would you suggest that someone pursue to make them more marketable in this field?
- ★ Do you ever utilize interns in this office? If so, what is the nature of the responsibility of the interns? If you do use interns, are there current openings, or when might there be openings?
- ★ Can you recommend any websites related to your field or industry?
- ★ Can you recommend any area employment agencies, newspapers, etc. that post job openings for your career field or industry?
- ★ Can you recommend any professional journals, conferences/workshops, or professional associations that relate to your line of work?
- ★ Are there specific employer directories, industry leaders, or employer research guides I could further explore for targeting potential networking contacts?
- ★ Can you refer me to anyone else I might speak with to continue my research?