

The **Year-at-a-Glance** is a general overview of what an ASPIRE Coordinator's activities may look like over a year. Your site's priorities and goals will determine what activities and events work best for you.

## First Semester

### August

#### *Planning Month*

- Meet with CCR admin, staff, and counselors to promote priorities for year and seek opportunities for collaboration

### September

#### *Back to School*

- Order ASPIRE/OSAC materials
- Register for ASPIRE Fall Conference
- Get to know your site staff
- Plan a time to meet your Access Specialist
- Build ASPIRE Awareness
  - Create a CCR visual presence (career/college décor, etc.)
  - Initiate Staff engagement

### October

#### *Positive Attitude Month*

- Communicate with parents/caregivers about ASPIRE
- Schedule classroom introduction presentations – Advisory, AVID, CCR classes, etc.
- Connect with HS ASPIRE Coordinator and/or counselor
- Facilitate mentor recruitment/training

### November

#### *Career Development Month*

- Facilitate career assessments and exploration
- Begin career research project with students
- Recruit and plan career presentations
- Schedule military focused event (consider around Veterans Day)
- Review MS options for activities on ASPIRE website

### December

#### *Financial Aid/Literacy Month*

- Provide MS Pocket Planner
- Share information about Oregon College Savings Plan
- Plan and publicize family/caregivers' event in January
- Schedule career presenters (classroom and/or events)

### January

#### *Mentoring Month*

- Host mentor appreciation and outreach event
- Facilitate essay activity/mini lesson
- Host student & family/caregiver ASPIRE/CCR college/career night (middle school PPT, students share completed career projects, etc.)
- Connect w/ local career professionals to showcase pathways to students

**Second Semester****February***Career Technical Education Month*

- Forecast for next academic year
- Host HS student panel to talk about HS experience
- Schedule local career pathway showcase/ presentations
- Utilize [Career Journeys](#)
- Highlight MS/HS CTE classes in event or classroom presentations

**March***Community Service Month*

- Offer HS readiness events to 8<sup>th</sup> grade students/visit HS
- Share information about community service – identify ways for students to get involved
- Provide social media education for students and parents

**April***Career and College Awareness Month*

- Implement Career & College Week (dress up days, teacher career & college talk)
- Distribute ASPIRE mentor survey
- Attend ASPIRE Regional Meeting
- Plan 8<sup>th</sup> grade promotion celebration and activities

**May***End of Year Reporting Month*

- Complete ASPIRE Reporting (May 15)
- Create calendar of events for next academic year
  - Reserve & place events on school calendar
- Identify ASPIRE program goals and priorities for next academic year

**June***End of School year*

- Celebrate 8<sup>th</sup> grade promotion
- Schedule summer social media posts

**July***Break**Summer Break*